

Stradbroke Primary Charging and Remissions Policy



<u>Written By</u>	<u>Written Date</u>	<u>Review Date</u>	<u>Approved by</u>
John Sitch	Sep 2022	Sep 2023	Governing Body

Stradbroke Primary School

Charging And Remissions Policy

The Governing Body of Stradbroke Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the School would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

CHARGES

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

School Journeys in School Hours

The board and lodging, transport, catering and activities elements of approved activities deemed to take place in school hours (this will also include any residential activities and visits). This may also include visitors to the school where a cost needs to be charged.

Activities outside School Hours

The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours.

Swimming lessons

At present the CYPD provides transport and tuition to swimming lessons in Year 3 and no contribution will be asked of parents or carers.

Individual Instrumental Tuition

The cost to the pupil for providing any instrumental tuition not part of normal LA peripatetic teaching provision.

Charging in Kind

The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: DT, Science, Art/Craft.

The Governing Body reserves the right to charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

General

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

REMISSIONS

Remissions is when the school assesses your eligibility to be released from paying **fees/costs** or parts of your **fees/costs**.

Parents will be charged for the full cost *board and lodging* of the visit. In exceptional circumstances charges may be waived or reduced for children whose parents make an application to the Head teacher for residential activities.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship or those in receipt of pupil premium funding. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher in consultation with the Chairperson of Governors.

This policy will be reviewed periodically by the Governors finance committee and may be amended if appropriate. Any eventuality not covered for by this policy will be considered by the Headteacher and Governors and a decision made in line with the CYPD Finance Policy.

Definitions:

Remissions: **Fee remission** is a process that assesses your eligibility to be released from paying **fees** or parts of your **fees**

Voluntary contribution: It means you can pay as much as you can.

CYPD: Children & Young People's Directorate

Peripatetic: A person who travels from place to place, especially a teacher who works in more than one school or college: