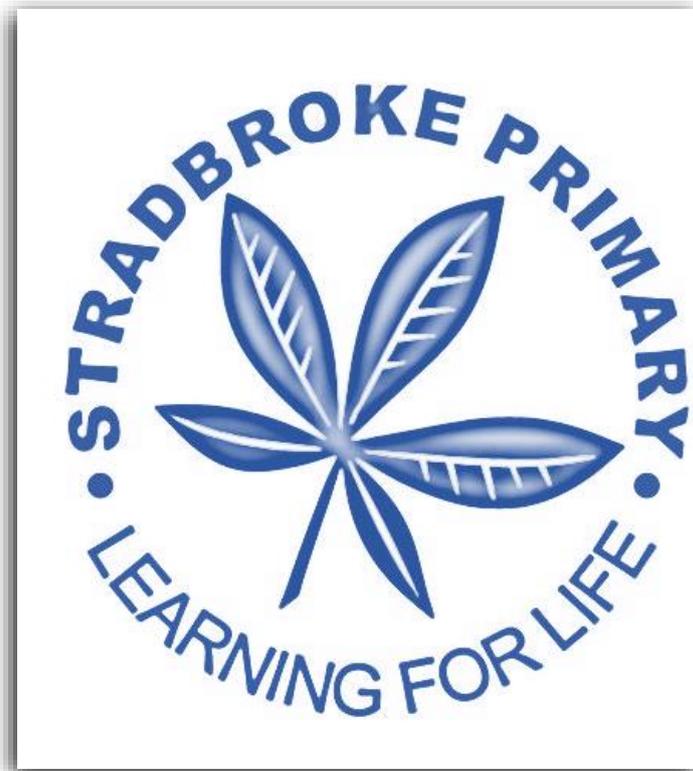


Stradbroke Primary

Remote Learning

Policy

Supporting the achievement of all children



<u>Written By</u>	<u>Written Date</u>	<u>Review Date</u>	<u>Approved by</u>
John Sitch	Jan 2021	Ongoing	SLT

Remote Education Provision

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this policy.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching, the notice period in which we have time to switch from face-to-face class teaching to online or remote education can often be no time at all, depending upon circumstances. Therefore, it may take class teachers some time to adapt their planning and prepare lessons to make them appropriate for online provision. Please always bear with us during these transitional times and we will try to communicate with you at every stage of the process.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

If we find out that a class (or bubble) needs to close outside of school time, we will inform you via text message and will also ensure that the class teacher has at least some learning available from 9am the following morning via Class Dojo dependent upon the time of notification. If we find out about a closure during the school day, our first priority will be the safe collection of children to go home and self-isolate. Times Tables Rockstars logins will always be available and children should also have reading books and home learning menus (published on our website) for project work throughout the term, which they can access using materials they have at home. We will endeavour to have curriculum based home learning available by 9am the following morning. Teachers will host a video call at the first reasonable time and will ascertain information about devices and connectivity issues, which school may be able to assist with. They will also ensure that children understand the initial learning set and can access it through our online platform.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some areas and subjects. For example, through our research and our own experience, we appreciate that introducing brand new subjects and skills can be problematic to deliver when teachers are not with present with children face-to-face, therefore, we will employ more retrieval practice techniques and revise previously taught

knowledge and skills, which children already should have the basic concepts and understanding of. This can then be developed further as appropriate dependent upon the teacher's assessment and feedback, and children's progress and confidence. Additionally, some more practical subjects, such as PE and music, are more difficult to teach fully through remote learning, so will focus more on health, fitness and exercise and developing an appreciation of music, rather than fully immersive, practical sessions that could be expected under normal circumstances.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Reception	2 hours
Key Stage 1	3 hours
Key Stage 2	3-4 hours
Integrated Resource Special Provision	Dependent upon individual needs

We completely appreciate that all individual children work and learn at a different pace to others and, therefore, the timings are approximate based upon how long it would take children, on average, to complete the set work in a classroom environment under normal school conditions. When using the pre-recorded videos posted by teachers and support staff, it is an accepted technique to aid learning that children/parents will pause the videos to practise and then re-listen where appropriate (teachers will often prompt you to do this). Timings would also include the practice of children taking the time to re-read their learning, check and continually edit their learning before submitting it and then also responding to the teacher's feedback. If you feel that children can complete more learning than what has already been set, parents can always request more directly from the teachers, however, we would always be mindful of not overloading younger children and ensuring regular breaks.

Reception children will be doing more structured practical and play-based activities in addition to formal learning, and the times that this will take may differ greatly from child to child.

Accessing remote education

How will my child access any online remote education you are providing?

We provide our online content using the Class Dojo e-learning platform. All children have been provided with accounts on Class Dojo. It can be accessed through a QR code (which have been issued to children physically) or using a direct hyperlink. Staff can provide hyperlinks for children or parents unable to login if you request this through individual year group email accounts, which are regularly checked when children are not in school. We can also reissue QR codes on paper to be collected or emailed if preferred. Children and parents can converse with teachers directly via their Class Dojo account if they need any assistance or support during periods of isolation away from school.

During whole class isolation or whole year group isolation, and during national lockdowns, teachers will host regular online, live meetings with children using Zoom. Login details will be shared with parents in advance. We will attempt to keep a consistent time for the meeting, as well as consistent login details to make it easier to remember. To ensure siblings sharing devices at home are able to join their meetings, meeting times from different year groups will not clash with others where possible. Children and parents can use this opportunity to speak to teachers about any issues they may have from a technical aspect, as well as for academic support.

Please also see our e-safety tips and Zoom etiquette (appendix 1).

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We will lend you laptops with full instructions how to use them at home
- We can also lend tablet devices if preferable
- We are also hoping to procure a limited amount of 4G wireless routers to lend to any parents who do not have connectivity
- If you cannot access any remote learning electronically, all resources and materials can be requested in paper format and collected or delivered each week depending how long the isolation/lockdown period lasts

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Recorded teaching videos from class teachers from a range of core and wider curriculum subject, as well as videos from other approved providers (e.g. Oak National Academy lessons, BBC Bitesize)

- Printed paper packs produced by teachers
- Textbooks and reading books pupils have at home or which can be shared online
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Long-term project work and/or internet research activities
- Live Zoom calls to assist and support children and parents (we will not teach live lessons at set points throughout the day as this is often inconvenient for all pupils to access at the same time for various reasons and can be a problematic method with younger children)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We recognise and appreciate that for some children and parents, completing remote learning will be challenging. If this is the case, please contact school and we will try our utmost to help support you. In addition, we also appreciate that remote learning may be completed at a time which is convenient for yourself, should the school hours conflict with your normal working day. We completely understand that self-isolation and lockdowns presents us with plenty of challenges which we must try to overcome in order to minimise the disruption to children's education, but also should not impinge any more than necessary on your working life or your welfare, if it can be helped at all.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

It is reasonable to expect that all children will attempt to complete their learning every day. Class teachers will monitor attendance at daily Zoom meetings and engagement with online activity every day. A member of staff will make telephone contact with parents whose children have not been returning any learning or attending any meetings over a 48 hour period, to see if we can offer any further help or support. Socially distanced home visits will be made to those who we cannot reach on the telephone.

How will you assess my child's work and progress?

Teachers and support staff will aim to provide feedback on children's learning each day, within school's normal working hours. This could be through the communication channels on Class Dojo, once learning is submitted, or through the class email addresses (see appendix 2). Children completing paper learning can use the scan function using the 'Notes' application on their mobile

devices (or similar) and email it to year group addresses, or exchange it at the school office each week when collecting a new paper pack of learning. Telephone ahead to arrange exchanges.

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes during the whole class/year group Zoom calls may be used for certain aspects of learning.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example those with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We will ensure that learning is differentiated as practicably as possible under the circumstances to give each child the best chance of accessing it whilst at home without a teacher. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support these pupils through more regular phone calls home to assist and make further suggestions, as well as providing practical resources which can be collected and used in conjunction with the online learning.

Remote education for individual self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, teachers will adapt their day-to-day lessons in order for them to be uploaded to the Class Dojo platform and completed at home. Due to the challenges of teaching pupils both at home and in school, this will mean that pupils self-isolating will be a day behind their peers in school.

Appendix 1:

IMPORTANT: E-Safeguarding rules and expectations for online learning

- **Find a quiet place** free from distractions such as siblings, the television or pets. This will also help reduce background noise so we can hear you and you can hear us.
- When attending a ZOOM meeting, **be on time**. Log on a few minutes before the class time and wait to be admitted into class.
- Make sure your camera is on - we want to see your faces! (This helps us know if you understand what is going on and so we can check that the connection is good). If you desperately do not wish to have your camera on, please speak to your teacher via the chat box. Whilst your video is on, no silly hand gestures, inappropriate names or gestures. **Be respectful to others**.
- **Make sure your full name is set as your screen name**. We want to know who attends.
- As soon as you login **stay on mute**. If you would like to ask a question, raise your hand or ask in the chat box and a teacher will respond.
- Stay focused and participate at all times so you understand what you are doing. **Contribute** - write in the chat, share your work to the camera, put up your hand and unmute yourself to chat. (The more you put in, the more you will learn).
- **Ask for support**. (Ask your teacher or an adult at home if you are stuck on something).
- **Class Dojo should be used for learning purposes only**. It is not a social media platform.
- **Pupils are expected to dress appropriately**. No pyjamas!
- **Do not record the lessons, take pictures or screen grabs**. Teachers may take a screen grab in order to record who attended the meeting. However, we will not share any images of children who we do not already have permission to share.

Appendix 2:

If your child requires another copy of their Class Dojo login details please e-mail the relevant year group address listed below and their teacher will respond to you directly:

Little Teds: littleteds@stradbroke.sheffield.sch.uk

Nursery: nursery@stradbroke.sheffield.sch.uk

Reception: reception@stradbroke.sheffield.sch.uk

Y1: y1@stradbroke.sheffield.sch.uk

Y2: y2@stradbroke.sheffield.sch.uk

Y3: y3@stradbroke.sheffield.sch.uk

Y4: y4@stradbroke.sheffield.sch.uk

Y5: y5@stradbroke.sheffield.sch.uk

Y6: y6@stradbroke.sheffield.sch.uk

As always, all teaching staff are available to contact during the normal school hours. Please only use the channels provided by school to contact staff.